## GAUNTLET

## **Gauntlet Insurance Services Limited**

## **Coronavirus Covid-19 Update**

In these difficult times, we wish to reassure our customers, partners and suppliers that Gauntlet has implemented our business continuity plan. We are striving to ensure minimal business disruption during this period:

- *)* We are closely following all Government guidelines
- J Every Gauntlet employee is now working from home on a 'business as usual' basis, with access to all the systems required to fully support our clients via phone and email.
- We are monitoring our suppliers and confirming the measures they J have in place

Continuing to support our clients as effectively as possible, whilst ensuring the safety of our staff and thus playing our part in limiting the spread of Covid-19, remains our priority.

As all employees are now working remotely (our office is only visited intermittently), we ask that clients refrain from posting correspondence or cheques to us. Any payments should be made please by electronic bank transfer using the details contained on our invoices.

Wherever possible, Gauntlet will be sending client correspondence electronically.

If you have any questions regarding your insurance cover, please do not hesitate to get in touch with your usual Gauntlet Client Manager.

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